

## **Privacy & Cookies Policy**

Your privacy is important to us! YCF Capital Advisors is responsible for this Privacy Policy.

This privacy policy describes and explains what information YCF Capital Advisors collects and how it is collected, and how it is handled.

If you provide us personal or your company information through our website or through any of our interactions with them, they will be treated in compliance with the legislation on personal data protection and as disclosed in this privacy statement. This also covers this website, as well as other platforms, forms, documents, websites, microsites and social networks that mention the said policy.

### **Who are we?**

Your data will be processed by the company YCF Capital Advisors, headquartered Rua Luciano Miguéis, No. 18, Bloco 2, Office 14, 2430-284 Marinha Grande, telephone number + (351) 244 553 249. YCF Capital Advisors is responsible for the processing of personal data within the meaning of the General Data Protection Regulation.

### **How we collect and use data**

The data collected, on the website or through other interactions and / or contacts of YCF Capital Advisors with you, are intended for communication with Clients, processing requests for information and / or orders and statistical analysis for marketing purposes. Being that, you will be duly informed of the use of data when submitting them. YCF Capital Advisors does not sell or trade your data.

All information circulating on the YCF Capital Advisors website is encrypted, with the use of certified encryption in all communications on the website (SSL).

YCF Capital Advisors does not disclose any personal data of its Clients and Users to third parties, without their consent, except when this is required for legal compliance. YCF Capital Advisors guarantees compliance with the General Data Protection Regulation, in the case of providing data to third parties if necessary. Through an established contract, it will be guaranteed that the third party uses the data received in accordance with this regulation and in compliance with it.

### **External Links**

The YCF Capital Advisors website and other platforms may contain links to other websites and e-mail addresses of other entities not belonging to YCF Capital Advisors. This privacy policy does not apply to those websites and email addresses.

If the user accesses a link available on the website, or other YCF Capital Advisors platforms, to another website and provides personal data on that website, the processing of the data will be subject to the privacy statement of that website.

### **Newsletter**

We inform that the data provided are subject to confidentiality and will be used for the following purpose: email marketing (technical communications, communication of events, newsletters, offers of services or products, promotions / campaigns and other communications), being guaranteed to the holder the right to access, rectification, suppression, opposition or destruction thereof, under the terms of the law.

### **Unsubscribe newsletter**

All newsletters sent by us by email contain instructions on how to cancel your subscription.

### **Data Storage**

YCF Capital Advisors stores its users' data on servers located in the European Union. These servers are protected and maintained in accordance with high security standards and in order to respect applicable privacy laws.

### **Data Security**

YCF Capital Advisors has taken the necessary technical and organizational measures to adequately protect your data from unauthorized access and processing. YCF Capital Advisors makes every effort to prevent unauthorized or illegal use of the holder's personal data, as well as its loss, destruction or damage. Whenever there is a leak, loss or violation of personal data that is likely to pose a high risk to the rights and freedoms of its users, YCF Capital Advisors will:

- Notify, within 72 hours after being aware of the event, the control authorities - National Data Protection Commission;
- Communicate the situation in time to the holder (s) of the affected data.

YCF Capital Advisors guarantees the security of the holder's personal data through the following means: use of encryption with a certificate in all website communications; use of restricted password when accessing the website, if applicable; limitation of access to personal data.

### **Retention of data**

Your data will not be retained in our database any longer than necessary for the purpose for which it was collected, unless we must retain it for obligations and legal compliance.

The personal data provided for the purposes of our content distribution list by e-mail, will be stored until the end of its use. In this case, users can cancel, at any time, the subscription alerts using the cancel option included in the newsletters.

### **How to Access and Control Your Personal Data**

YCF Capital Advisors does not disclose to third parties any personal data of the holders, without their consent, except when necessary for their team of collaborators and / or employees to perform a function on behalf of the company; or when required or permitted by law.

YCF Capital Advisors takes reasonable precautions to ensure that its team of collaborators and / or employees with access to personal data receive appropriate training to its correct processing, respecting this policy and legal data protection obligations. Data are subject to confidentiality, and to the holder is guaranteed the right to be informed; the right of access to his data; the right to rectify his data; the right to be forgotten / erased; the right to processing restriction; the right to data portability; the right to object; rights related to automatic processing under the law.

### **Data Holder Rights**

According to the Personal Data Protection Law, the holder is entitled to obtain information about his personal data. The holder has the right to know that personal data has been processed by YCF Capital Advisors, and may also request it to correct, complement, block or delete the data in whole or in part, in case they are incomplete, incorrect or irrelevant for processing purposes .

The data update must be communicated by the holder through the email [info@ycf-ca.com](mailto:info@ycf-ca.com).

If you wish, at any time, to stop being part of the YCF Capital Advisors database, you can exercise this right by contacting us by registered letter addressed to YCF Capital Advisors' headquarters, or by email [info@ycf-ca.com](mailto:info@ycf-ca.com).

### **Contacts**

If you have any questions about our privacy policy statement, please contact us using the following email: [info@ycf-ca.com](mailto:info@ycf-ca.com).

YCF Capital Advisors reserves the right to update or modify its Privacy Policy at any time, namely, in order to adapt it to legislative changes. The holder is therefore advised to visit this page regularly.

### **Cookies**

Cookies are small text files stored on your computer that are used to collect information about your device and information about your user experience. This information is used to record the number of visits made and compile statistical information about the activity of the website.

#### **Types of Cookies depending on the entity that manages them:**

- Own cookies: a cookie managed by this domain / website.
- Third party cookies: a cookie managed by another domain / website.
- Persistent cookies: the cookie information is permanently stored on your device.
- Session cookies: the cookie information is not permanently stored on your device.
- YCF Capital Advisors uses session cookies and own cookies, as well as third party cookies.

#### **Types of cookies depending on the purpose of use:**

Technical cookies: these are those that allow you to navigate through a domain / website, using different options or services, such as, for example, identifying the session, accessing restricted access areas and carrying out the purchase order process.

Personalization cookies: these are those that allow access to the domain / website with some predefined characteristics depending on a set of decisions taken, such as the language used.

Analysis cookies: these are those that allow the monitoring and analysis of the behavior of the users of websites to which they are linked. The information collected through such cookies is used, for example, to measure the activity of the websites and to create navigation profiles.

Advertising cookies: are those that allow the most efficient management of advertising spaces based on criteria such as the edited content or the frequency at which the ads are displayed.

Behavioral advertising cookies: these are those that allow the management of advertising spaces as efficiently as possible. These cookies store information about user behavior, obtained through continuous observation of your browsing habits, allowing you to develop a specific profile to display advertisements based on this.

YCF Capital Advisors uses Technical Cookies, Advertising Cookies and Analysis Cookies. Information relating to cookies is controlled and accessed by the website owner.

Cookie name	Purpose	Retenti on time	Domai n	Holder	Manag er	Purpose
PHPSESSID	Used for control in sessions.	1 session	ycf-ca.com /		Own cookies / session	Technical Cookies
<b>Google Analytics</b>						
_ga	Used to distinguish users.	2 years	ycf-ca.com /	Google.com	Third-party cookies	Analysis cookies.
_gid	Used to distinguish users.	24 hours	ycf-ca.com /	Google.com	Third-party cookies	Analysis cookies.
_gat_gtag_UA_402835_26_1	Used to control the request rate.	1 minute	ycf-ca.com /	Google.com	Third-party cookies	Analysis cookies.
<b>Facebook Pixel</b>						

_fbp	Pixel that collects public information from the profiles of users who browse the website, allowing them to create audiences that will be used in Facebook campaigns in the future, according to the segmentation to be used.	2 years	ycf-ca.com /	Facebook.com	Third-party cookies	Analytical advertising cookies
<b>Hotjar</b>						
_hjIncludedInSample	Hotjar cookie. This session cookie is set to let Hotjar know if that visitor is included in the sample that is used to generate funnels.	365 days	ycf-ca.com /	www.hotjar.com	Third-party cookies	Analysis cookies.

Specific information about third party cookies can be obtained through the addresses:

Google.com	<a href="https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage">https://developers.google.com/analytics/devguides/collection/analyticsjs/cookie-usage</a>
Hotjar.com	<a href="https://www.hotjar.com/legal/policies/cookie-information">https://www.hotjar.com/legal/policies/cookie-information</a>
Facebook.com	<a href="https://www.facebook.com/policies/cookies/">https://www.facebook.com/policies/cookies/</a>

According to the information provided above, as a user, you are expressly consenting to the use of the cookies referred to for the intended purposes, for each of them. We are not responsible for the content and accuracy of the terms and conditions of use, privacy policies and third party cookie policies mentioned above.

You can get more information by visiting [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

You can configure your browser to not accept cookies and the websites mentioned above explain how to remove them. However, failure to accept cookies may result in the incorrect execution of some features of the Website.

None of the cookies used are essential for the use of the Website, for a feature or for improving the performance of the Website. However, failure to accept cookies may result in the incorrect execution of some features of the Website.

The use of cookies by YCF Capital Advisors has the purpose of analyzing the use of the Website and allowing you to have a smooth browsing experience; at no time do we collect Personal Data through cookies. Cookies will not be used for any other purpose than those mentioned in the previous point.

### **Safety**

YCF Capital Advisors applies appropriate technical and organizational measures to ensure a level of security appropriate to the risk of keeping Personal Data on file and during transmission.

YCF Capital Advisors has a computer system capable of resisting, with a given level of trust, accidental events or malicious or illegal actions that compromise the availability, authenticity, integrity and confidentiality of the Personal Data stored or transmitted, as well as the security of related services offered or accessible through these networks and systems.